NKU OUTDOOR OPEN FIRE PERMIT

Event Date: _____________  Event Time: ________________

Location: ________________________________________________

Requesting Department: ______________________________________

Department Head Signature: __________________________________

PERSONS SUPERVISING EVENT:

NAME: ___________________________________________________  Phone:____________________

NAME: ___________________________________________________  Phone:____________________

NKU OFFICE OF ENVIRONMENTAL SAFETY APPROVAL RECOMENDATION:

Signature:_________________________________________  Date:___________________________

Title:_____________________________________________  Phone :__________________________

NKU POLICE AND PUBLIC SAFETY:

Signature:_________________________________________  Date:___________________________

Title:_____________________________________________  Phone :__________________________

FACILITIES MANAGEMENT:

Approval has been granted for the maintenance of an open fire on the NKU campus on the date and
time described herein, subject to the requirements outlined in the NKU Outdoor Open Fire Policy dated
October 14, 2009.

Signature:_________________________________________  Date:___________________________

Title:_____________________________________________  Phone :__________________________

TO BE COMPLETED ON DAY OF BURNING PRIOR TO LIGHTING THE FIRE:

Agencies to notify:  Time Notified:

NKU Public Safety (572-5500)  _____________

NKU Power Plant (572-5448)  _____________

Campbell County Dispatch (292-3622) _____________

KEEP THIS SIGNED FORM AT FIRE SITE DURING BURNING
RULES TO REMEMBER:

Fire is to be no larger than 5 Feet by 5 Feet in dimension for not longer than 3 hours
Only nail-free, non-chemically treated lumber shall be used
Fire shall be started with Fireplace Starter Log and lit with a long wand lighter

NO gasoline, kerosene or other petroleum products may be used
NO burning of assembled wood products or furniture of any type
No person shall come in contact with the fire, coals or ashes
Have 2 - 2 ½ Gallon Water Extinguishers readily accessible during burning